

## MINUTES

**Meeting:** MALMESBURY AREA BOARD  
**Place:** Malmesbury Primary School, Tetbury Hill, Malmesbury, Wiltshire,  
SN16 9JR  
**Date:** 7 July 2010  
**Start Time:** 7.00 pm  
**Finish Time:** 8.50 pm

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Please direct any enquiries on these minutes to:

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alex.smith@wiltshire.gov.uk, Tel: 01249 706612 or (e-mail) [alex.smith@wiltshire.gov.uk](mailto:alex.smith@wiltshire.gov.uk)

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### **In Attendance:**

#### **Wiltshire Councillors**

Cllr Simon Killane (Vice Chairman), Cllr Carole Soden and Cllr Toby Sturgis

#### **Wiltshire Council Officers**

Miranda Gilmour (Community Area Manager), Niki Lewis (Service Director for Communities, Libraries, Heritage and Arts), Martin Litherland (Waste Contracts and Development Manager), Alexa Smith (Democratic Services Officer) and Jacqui White (Shared Services and Customer Care)

#### **Town and Parish Councillors**

Brinkworth - John Beresford\*

Charlton - Mark Wilkins\*

Crudwell - Terry Fraser\*, Gerda Hayes and Ian McKay\*

Lea and Cleverton - John Cull\* and John Parmiter

Little Somerford – Tony Pooley\*

Luckinton and Alderton – George Lyneham\*

Malmesbury – Catherine Doody, Ray Sanderson and Andrew Woodcock

Minety – Graham Thorne

Sherston – Martin Rea\*

St Paul Malmesbury Without – Roger Lee\*

\* = Denotes nominated representative

**Partners**

Wiltshire Police - Sergeant Martin Alvis

Malmesbury and the Villages Community Area Partnership – Peter Gilchrist and Sid Jevons\* and Sue Webb

Burton Hill Caravan Park – Audrey Hately

Gazette and Herald - Joe Ware

Glovers Court Group – Anna Haggerty and Sheena MacBayre

Malmesbury ABC – Gerald Goldstone, Mark Jenner and Sam Winstone

Malmesbury and St Paul Residents Association – Roger Budgen

Malmesbury River Valleys Trust – Frances Goldstone

Malmesbury Tree Warden – Ted Palmer

Wiltshire and Gloucestershire Standard - Tina Robins

**Members of Public in Attendance: 53**

**Total in Attendance: 92**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
3.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present to the meeting and thanked Malmesbury Primary School for hosting the evening.</p>	
4.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Councillor John Brady (Cabinet Representative for Economic Development, Planning and Housing), Andrew Carnegie (Malmesbury Town Council), Michael Franklin (Wiltshire Fire and Rescue Service), Jo Howes (NHS Wiltshire), Terry Mockler (Hankerton Parish Council), Charlotte Morris (Malmesbury Secondary School), Councillor John Thomson (Chairman of Malmesbury Area Board) and John Tremayne (Easton Grey Parish Council).</p>	
5.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 12 May 2010 were approved and signed as a correct record.</p>	
6.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
7.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack. The Chairman reminded the meeting that the consultation on the Local Transport Plan draft Parking Strategy would be available for viewing at <a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a> from 12 May. Wiltshire Council would welcome comments on this document and there was the opportunity to respond to specific questions and make general comments at a number of points in the document. The consultation would run from 9.00 am on Monday 12 July until 5.00 pm on Friday 3 September.</p>	
8.	<p><u>Partner Updates</u></p> <p>The Chairman noted the written updates from partners included with the agenda pack and invited partners to add any further information if appropriate.</p> <p>a) The written update from Wiltshire Police was noted. With regards to the Community Speedwatch Scheme, there had been successes in Dauntsey where third and fourth time</p>	

	<p>offenders in the Community Area were being tackled. Third time offenders were given advice and fourth time offenders were also fined £80. A development of this monitoring was they were also collecting good information regarding travelling criminals.</p> <p>b) The written update from Wiltshire Fire and Rescue Service was noted.</p> <p>c) The written update from NHS Wiltshire was noted.</p> <p>d) The written update from Malmesbury and the Villages Community Area Partnership was noted. Sid Jevons asked to amend the update regarding CCTV, to read <i>“The aerial(s) has been ordered and a site inspection carried out”</i>. The Partnership would be looking for an Officer to work with and this would be advertised in the local paper. The next event would be Wednesday 8 September at 7.00 pm, for a 7.30 pm start in the Town Hall, Malmesbury. The event would be an opportunity for the Partnership to further consult about local transport issues and to publicise all travel options available.</p> <p>e) Information received from the town and parishes was that Sherston Boules and Carnival would take place from Saturday 10 to Sunday 18 July 2010.</p>	
9.	<p><u>Waste Consultation</u></p> <p>Martin Litherland, Head of Service for Waste Collection, gave a short presentation on the waste consultation. This was being held with a view to unifying the service across the county and meeting stringent targets to divert more waste from landfill. 40% of waste was at present recycled across the county.</p> <p>Wiltshire Council was putting forward a proposal that would harmonise the range of collections provided across the county. The existing kerbside black box scheme would be complemented by a kerbside collection of plastic bottles and cardboard every two weeks and a non chargeable optional kerbside collection of garden waste every two weeks. However, these additional recycling services could only be offered if the waste that was left over was also collected every two weeks, to enable the re-use of existing resources and vehicles. This service was currently provided in the east and west Wiltshire, but would be a change in the north and the south of the county.</p> <p>If you would be interested in contributing to the review, please have your say on the Wiltshire Council website at: <a href="http://www.wiltshire.gov.uk/council/focuson.htm?aid=103846">http://www.wiltshire.gov.uk/council/focuson.htm?aid=103846</a> or complete and return the leaflets available at the meeting.</p>	

	<p>Questions on the subject were taken from the floor. Points covered included:</p> <ul style="list-style-type: none"> <li>• Having two or three garden waste bins provided free of charge was a level of service detail that had not yet been confirmed</li> <li>• The garden waste collection service would be provided as widely as possible</li> <li>• Examples of best practice from across Europe to encourage recycling had been researched to feed into the Wiltshire Council proposal</li> <li>• Councillor Sturgis would continue to take forward the issue of having a single commercial waste contractor in the local area with the present Government.</li> </ul>	
10.	<p><u>Cabinet Representative</u></p> <p>Councillor John Brady, Cabinet Representative for Economic Development, Planning and Housing was unfortunately unable to attend the meeting. If you have any questions relating to his area of responsibility, please submit them to Alexa Smith (Democratic Services Officer), 01249 706612 or <a href="mailto:alexa.smith@wiltshire.gov.uk">alexa.smith@wiltshire.gov.uk</a> and Councillor Brady will provide written responses.</p> <p>Councillor Sturgis stepped in and provided a short update about the relevant policy context. There had been an exhibition available to view before the meeting on this subject. The coalition Government had revoked regional policy (Regional Spatial Strategies) and this would be abolished after recess. Preparation of the Wiltshire Core Strategy would continue, to include a review of housing numbers in Wiltshire. In the interim period before the Core Strategy was finalised all major applications (for example Park Road) would be considered on their merits against national policy and saved development plan policies. Any information submitted by developers, including developer-led consultations, in support of applications would be scrutinised as part of the decision making process to check their validity.</p> <p><b><u>Decision</u></b> Councillor Brady would be invited to attend a future Malmesbury Area Board meeting.</p>	
11.	<p><u>Public Consultation - Library Review</u></p> <p>Niki Lewis, Service Director for Communities, Libraries, Heritage and Arts, gave a presentation on the review of how the library service should be delivered. This covered the following main points:</p> <ul style="list-style-type: none"> <li>• £500,000 savings were to be achieved within two years</li> </ul>	

	<ul style="list-style-type: none"> <li>• 98% of library customers think the standard of customer care is good or very good</li> <li>• The impact of reading and literacy on people’s lives, including their career prospects and health and wellbeing</li> <li>• What the library service offers now</li> <li>• What a future library service may offer, such as time zones for different groups (Noisy Fridays/Quiet Mondays), longer core opening hours and late night opening, meeting rooms for public use, refreshments, e-readers, washroom facilities, Wi-Fi access, game zones and plasma screen broadcasts.</li> </ul> <p>There was the opportunity to contribute to the review through opinion cards at the meeting asking the top five priorities for a library service in the future.</p> <p>Questions from the floor were also invited. The provision of encyclopaedias in paper copy as well as electronic was discussed; for the same price as one set of books, the service could be provided to all library users, in the library, at home and in an office. Electronic encyclopaedias could too be searched more much more effectively. It was confirmed there were no plans to charge for internet usage in libraries.</p>	
12.	<p><u>Part Night Lighting in Wiltshire</u></p> <p>Councillor Sturgis gave a short presentation on a scheme to reduce unnecessary street lighting in Wiltshire, for communities to reduce their carbon footprint, reduce light pollution of the night sky and reduce energy costs. Councillor Sturgis asked for volunteers to take part in the scheme.</p> <p>Sergeant Martin Alvis contributed that burglars do not like dark places and having less street lighting could reduce anti social behaviour by encouraging people to go home. Crime rates are especially low in Minety, a parish with minimal street lighting.</p> <p><b><u>Decision</u></b>  <b>Malmesbury and the Villages Community Area Partnership volunteered to coordinate responses from the parishes, who were asked to feed back information by the end of September 2010.</b></p>	
13.	<p><u>Local Transport Scheme Funding Allocation</u></p> <p>The Malmesbury Area Board were asked to set up a Community Area Transport Group to identify schemes they wished to progress using the discretionary highway budget that had been allocated to the Area Boards.</p>	

	<p>The amount of funding available to the Area Boards would be confirmed in due course. The allocation would be for capital funding and could only be used to provide new and improved infrastructure. It would be used for schemes that improved safety, increased accessibility and sustainability by promoting walking, cycling and public transport, and improved traffic management.</p> <p><b><u>Decision</u></b>  <b>The Malmesbury Community Area Transport Group would comprise of Malmesbury Area Board Councillors and a nominated representative from each division.</b></p>	
14.	<p><b><u>Community Issues Update</u></b></p> <p>The Community Area Manager provided a summary of current community issues and reminded the meeting that community issues can be submitted and their progress tracked online from the Wiltshire Council website:  <a href="http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Malmesbury">http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Malmesbury</a></p> <p>The Area Board was then asked to agree the issues to be closed. A question was asked regarding issue 562 (needing a crossing on Tetbury Hill Road near Filands). This would be an issue for the newly established Community Area Transport Group.</p> <p><b><u>Decision</u></b>  <b>The Community Area Manager would close issues 442 and 443 (relating to noise and anti-social behaviour from young people and cars in the town and long stay car park at Station Yard) and issue 813 (concerning the pavement in Pool Gastons Road).</b></p>	
15.	<p><b><u>Community Area Grants Scheme</u></b></p> <p>Consideration was given to the two funding allocations made to the Community Area Grants Scheme.</p> <p><b><u>Decision</u></b>  <b>Minety Pre-School were awarded £1,508 towards the cost of providing a safe all weather play area within the pre-school garden, conditional on the balance of funding being in place.</b></p> <p><b><u>Decision</u></b>  <b>Crudwell Village Hall and Recreation Ground were awarded £2,912 towards refurbishment of the main hall and the committee room floors, conditional on the balance of funding being in place.</b></p>	

16.	<p><u>Performance Reward Grant Scheme</u></p> <p>An expression of interest had been received from Malmesbury Amateur Boxing Club's Headquarters who were seeking £20,000 towards a £28,200 project to raise the building by 1.3 metres in order to provide flooding protection to the building and to replace/reinstall equipment and paint external walls. The purpose of this project was to stop further flood damage which resulted in club closures due to flooding damage.</p> <p>A representative from the Boxing Club spoke on behalf of the project. The club was a voluntary organisation charging no joining fees or subscriptions and catered for 20-30 members from across the Community Area. The number of members was hoped to increase when young people go back to school in September.</p> <p>The objectives of the project were to promote boxing as an alternative sport, which required determination and discipline to a range of young people. The club had received positive feedback from Malmesbury Secondary School on the difference participation made to certain pupils.</p> <p><b><u>Decision</u></b>  <b>Malmesbury Area Board would take up the offer to visit the Malmesbury Amateur Boxing Club's Headquarters before the September Area Board meeting.</b></p> <p><b><u>Decision</u></b>  <b>The expression of interest from Malmesbury Amateur Boxing Club in the Performance Reward Grant Scheme would be deferred until the September Area Board meeting.</b></p>	
17.	<p><u>Youth Transport Project</u></p> <p>A major conference was held for young people in Wiltshire in February 2010 to discuss the issues that were important to them. Transport issues in the local area were identified as being a main concern. After the conference, Cabinet allocated up to £4,000 funding to Malmesbury Area Board to address transport issues. At the meeting the Councillors were asked to match fund the transport and young people project funding allocated by Cabinet.</p> <p><b><u>Decision</u></b>  <b>Malmesbury Area Board would match fund the transport and young people project funding allocated by Cabinet by £4,000 from the Area Board budget.</b></p>	



18.	<p><u>Outside Body Appointments</u></p> <p>The appointments to outside bodies which were made by the Board last year would continue for 2010/11.</p> <p>Activity Zone Leisure Centre Advisory Committee – Councillor Killane  Malmesbury Community Trust – Councillor Soden and Councillor Thomson  Malmesbury Youth Issues Group (CAYPIG) – Councillor Killane and Councillor Thomson.</p>	
19.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting and noted that the next Area Board meeting would be held on Wednesday 15 September 2010 at 7.00 pm at Malmesbury Secondary School, with refreshments available from 6.30 pm.</p>	